

BOARD MEETING NOTICE AND AGENDA  
**Clarksburg Classical Academy, Inc.**  
*A West Virginia Not-for-Profit Corporation*

**Date:** Wednesday, November 19, 2025  
**Location:** 1636 W. Pike St., Clarksburg, WV  
**Time:** 5:00 p.m.

- 1. Sign-in / A Call to Order**
- 2. Roll Call of Board Members Present**
- 3. Acceptance of Agenda**
- 4. Adoption/Approval of Minutes of Previous Board Meeting(s)**
  - a. Adoption/Approval of Minutes of the October 15, 2025, Board Meeting*
- 5. Election of Board Member to Fill Vacancy**
- 6. Delegations\***
- 7. Reports and Updates**
  - a. Educational Service Provider (ESP) Report (ACCEL Schools)
    - i. Enrollment Capacities*
    - ii. Personnel Report*

*Acceptance of the Personnel Report*
  - b. Treasurer Report
    - i. Review, Bills and Invoices\*\**
    - ii. Review, Monthly Financial Reports*

*Acceptance of Treasurer Report*
  - c. Authorizer Update (West Virginia Professional Charter School Board)
  - d. Legal Update (Callender Law Group)
    - i. Review, Policies on Agenda*
- 8. Committee Reports, if submitted**
- 9. Old Business**

## **10. New Business**

### **Consent Items**

- a. *Resolution, Acceptance of Bills/Invoices\*\**
- b. *Acceptance of the Personnel Report*
- c. *Acceptance of the Treasurer Report*
- d. *Resolution, Adoption/Approval School Capacities for 2026-2027 AY*

### **Other New Business**

## **11. Open Discussion**

## **12. Date/Time/Location of Next Meeting**

The next regular meeting of the Board of Clarksburg Classical Academy will be held on January 21, 2026, 5:00 pm via virtual means.

## **13. Adjournment**

\* Delegations provide an opportunity for the public to address the Board on matters concerning the School. The School's public participation policy is posted on the School's website. Under West Virginia's Open Meetings Act, the Board cannot discuss the concerns raised in Delegations, but may do so at a subsequent meeting.

\*\* A list of invoices/bills is available for review in the School office. This list shall be made available at least two business days before the meeting.