

BOARD MEETING NOTICE AND AGENDA  
**Clarksburg Classical Academy, Inc.**  
*A West Virginia Not-for-Profit Corporation*

**Date:** Wednesday, July 16, 2025  
**Location:** 1636 W. Pike St., Clarksburg, WV  
**Time:** 5:00 p.m.

**1. Sign-in / A Call to Order**

**2. Roll Call of Board Members Present**

**3. Acceptance of Agenda**

**4. Annual Meeting**

- a. Re-Appointment Board Member BG (ret.) Christopher Walker Term Ending at the 2028 Annual Meeting
- b. Re-Appointment Parent Board Members Katelyn Fink and Rebecca Colley Terms Ending at the 2028 Annual Meeting
- c. Election of Officers
  - i. Vice Chair
  - ii. Secretary
  - iii. Treasurer
  - iv. Chair

**5. Delegations\***

**6. Reports and Updates**

- a. School Report - Educational Service Provider (ESP) Report (ACCEL Schools)
  - i. *Principal Report*
  - ii. *Personnel Report*
- b. Treasurer Report
  - i. Review, Bills and Invoices\*\*
  - ii. Review, Monthly Financial Reports
- c. Authorizer Update (West Virginia Professional Charter School Board)
- d. Legal Update (Callender Law Group)
  - i. *Legal Update*
  - ii. *Review, Policies on Agenda*

## **7. Committee Reports**

- a. State Audit Firm Selection Committee

## **8. Old Business**

## **9. New Business**

### **Consent Items**

- a. *Adoption/Approval of Minutes of the May 28, 2025, Board Meeting*
- b. *Acceptance of the Personnel Report*
- c. *Acceptance of the Treasurer Report*
- d. *Resolution, Adoption/Approval Bills/Invoices*
- e. *Resolution, Adoption/Approval Audit Firm*
- f. *Resolution, Adoption/Approval School Visitor Policy*
- g. *Resolution, Adoption/Approval Conflict of Interest Policy, 2025-2026 AY*
- h. *Resolution, Adoption/Approval School Day Schedule, 2025-2026 AY*
- i. *Resolution, Adoption/Approval Staff Handbook and West Virginia Supplement, 2025-2026 AY*
- j. *Resolution, Adoption/Approval Parent/Caregiver Policy, 2025-2026 AY*
- k. *Resolution, Adoption/Approval Best Life Therapies Contract*
- l. *Resolution, Adoption/Approval Patton Janitorial Contract*

### **Other New Business**

## **10. Open Discussion**

## **11. Date/Time/Location of Next Meeting**

The next regular meeting of the Board of Clarksburg Classical Academy will be held on June 18, 2025, 5:00 pm, via virtual means.

## **12. Adjournment**

\* Delegations provide an opportunity for the public to address the Board on matters concerning the School. The School's public participation policy is posted on the School's website. Under West Virginia's Open Meetings Act, the Board cannot discuss the concerns raised in Delegations, but may do so at a subsequent meeting.

\*\* A list of invoices/bills is available for review in the School office. This list shall be made available at least two business days before the meeting.